

chapter C-61.1, r. 15

By-law respecting applications for financial assistance submitted to the Fondation de la faune du Québec

Act respecting the conservation and development of wildlife
(chapter C-61.1, s. 148).

O.C. 37-88.

TABLE OF CONTENTS

DIVISION I	
FORM AND CONTENT OF APPLICATIONS.....	1
DIVISION II	
EVALUATION PROCEDURES.....	4
DIVISION III	
CRITERIA OF EVALUATION.....	8

DIVISION I

FORM AND CONTENT OF APPLICATIONS

1. Any application for financial assistance submitted to the Fondation de la Faune du Québec shall be in writing. An application concerning a program in force at the Foundation shall be submitted on the form prepared for that purpose by the Foundation.

O.C. 37-88, s. 1; O.C. 1323-93, s. 1.

2. The information that an application for financial assistance must contain is as follows:

(1) information related to the project and containing the following particulars:

- (a) the name of the project, the location, ownership and area;
- (b) the nature of the problem, the type of action planned, the results expected and the benefits to the community;
- (c) the general situation of the site, the wildlife potential, the demand for use and the effects on wildlife;
- (d) the solutions already considered;
- (e) the precise objectives targeted;
- (f) a description of the methods proposed for carrying it out;
- (g) the principal stages and time required for carrying it out;
- (h) any studies or works already carried out;
- (i) the management procedures planned;
- (j) the guarantees of permanence of the action, the measures planned and their duration;
- (k) the method of evaluating results;
- (l) the direct costs associated with each stage of the realization;
- (m) the distribution of expenses, in particular, those referring to manpower, capital expenditures and administration;
- (n) the sources of financing planned, including the promoter's contribution;
- (o) the amount and form of assistance requested (grant, loan, repayment of interest or other);
- (p) the landscaping planned;
- (q) maintenance and supervision of the site;
- (r) the use of the site;
- (s) the annual charges forecast;
- (t) expected income;
- (u) the possible role of the Foundation;

- (2) information related to the applicant containing the following particulars:
 - (a) the status of the organization, if applicable;
 - (b) the registration number as a charitable organization, if applicable;
 - (c) the representativeness and involvement in the field;
 - (d) previous accomplishments;
- (3) information regarding the partner containing the following particulars:
 - (a) a summary description of the partner involved in carrying out the project;
 - (b) the partner's financial involvement;
 - (c) the other forms of participation.

O.C. 37-88, s. 2.

3. The following documents must accompany the application for financial assistance:

- (1) copy of the certificate of incorporation or letters patent of the applicant, if applicable;
- (2) the financial statements of the organization for the last year, if applicable;
- (3) supporting letters received, including any justification;
- (4) a map identifying the territorial boundaries of the project.

O.C. 37-88, s. 3.

DIVISION II

EVALUATION PROCEDURES

4. Applications for financial assistance shall be evaluated by the comparison method where they concern a program in force at the Foundation. All other applications shall be evaluated in chronological order.

O.C. 37-88, s. 4; O.C. 1323-93, s. 2.

5. *(Revoked).*

O.C. 37-88, s. 5; O.C. 1323-93, s. 3.

6. *(Revoked).*

O.C. 37-88, s. 6; O.C. 1323-93, s. 3.

7. An application for financial assistance refused by the Foundation may be reassessed, provided that new relevant particulars are entered in the file.

O.C. 37-88, s. 7; O.C. 1323-93, s. 4.

DIVISION III

CRITERIA OF EVALUATION

8. The criteria of evaluation of an application for financial assistance are as follows:

(1) the scale of the project, comprising in particular: the scope of the action and the value of the site from the biological, social and economic aspects;

(2) the relevance of the action, comprising in particular: the potential before and after action and the effects on wildlife;

(3) the extent of planning of project, comprising in particular: preliminary studies, consultations, evaluation procedures and follow-up;

(4) the financial aspect of the project, comprising in particular: cost in proportion to benefits and the diversity of financial sources;

(5) the applicant's contribution, comprising in particular: his experience and his financial contribution;

(6) the quantitative evaluation of the financial assistance already granted to the applicant;

(7) the project's contribution toward achieving the specific objectives determined by the Foundation for carrying out its mandate.

O.C. 37-88, s. 8; O.C. 1323-93, s. 5.

9. Sections 1 to 8 apply, with the necessary modifications, to applications for financial assistance related to non-territorial projects.

O.C. 37-88, s. 9.

10. *(Omitted).*

O.C. 37-88, s. 10.

UPDATES

O.C. 37-88, 1988 G.O. 2, 935

S.Q. 1988, c. 39, s. 42

O.C. 1323-93, 1993 G.O. 2, 5299